

quick links	If you require a Temporary Access Permit select Trip/Daypass from the quick links on the left
Trip / Daypass	
▶ Reports	
▶ Tutorials	If you are a concession are and do not have an account, contact the
► Contact	Intelp line at 866-721-5686. Username Password Remember me next time. I certify that I own the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed or I have the authority from the truck owner (s) to enter data about the tructed of Los Angeles and Long Beach for purposes of truck access to terminals at the Ports of Los Angeles and Long Beach, and may be submitted to the State of California Air Resources Board including the State's Drayage Truck Registry. I Agree
	? Forgot my Password

Drayage Truck Login

- 1) Go to https://pdtr.cleanairactionplan.org
- 2) Enter your DTR username and password.
- 3) Click on the *Log In* button.



4) Select Trucks



\$0

\$0

\$0

\$0

Exception

Exception

Y

Y

View Edit

View Edit

Yes 🔵 Yes 🕻

Yes 🕒 Yes 🕻

5) Click on the Substitute Fees button.

9e15570

9E232256

33573565

33573868

c01070

C00504

2009

2009

6) The system will automatically determine if your account has any paid Non-Compliant trucks and any unpaid 2007-Compliant trucks. The lists are presented on the next page.

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e Substiti	ition wizard									
Select	Select									
<u>ished</u>	Steps:									
	 Select the truck & port on the left you want to remove the payment from. Select the truck & port on the right you want to transfer the payment to. (The port must be the same.) Click on the Transfer button (The selected trucks will be marked with "T"). Repeat steps 1 through 3 until all fee substitutions have been identified. Click Next to review and confirm your transfer. 									
	Paid	Plate	VIN	LB LA	UnPaid	Plate	VIN	LB LA		
	f14792	9a26592	4v4jdbrf	• •	Testing 1	9Z12345	1VINTEST4PDTRUSER	• •		
	F14790	9b55407	1hshga	00						
	Rules: • The left side only contains trucks you paid for that are not 2007 compliant. • The right side only contains your unpaid trucks that are 2007 compliant. • Substitutions cannot be made between ports. • An Annual Fee can only be transferred one (1) time. • This Fee Substitution Screen is only for transferring Annual Fees from a non-compliant truck to 2007 or newer compliant truck.									
	Note: When a potential transfer has been identified, the corresponding radio buttons are replaced with the character "T". For any questions or corrections, please contact the DTR Administrator at 866-721 5 .									
							Next	Cancel		

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7) The Steps and Rules are on the web page, shown above. In general, you can only move the Annual Truck Fee (ATF) payment from a "paid" Non-Compliant Truck to an "unpaid" 2007-Compliant truck, and the payments cannot switch between ports.

8) Click on the radio buttons to select the trucks and ports to substitute, then click on the Transfer button. When complete, click on the Next button.

Fee Substitution Wizard

<u>I. Select</u>	Confirm	1										
2. Confirm 3. Finished	Please confirm the selections made, and Remove any selections that are incorrect before proceeding with the substitutions by clicking the Finish button.											
	TRANSFER FROM						TRANSFER TO					
	<u>Label</u>	<u>Plate</u>	VIN	<u>Port</u>		Label	Plate	VIN				
	f14792	9a26592	4v4jdbrf	LA		Testing 1	9Z12345	1VINTEST4PDTRUSER	<u>Remove</u>			
	f14792	9a26592	4v4jdbrf	LB	\Rightarrow	Testing 1	9Z12345	1VINTEST4PDTRUSER	<u>Remove</u>			
								Previous Finish	Cancel			

9) This screen shows the Annual Truck Fee(s) being transferred – the "From" to the "To" truck, by port. If you want to delete one or more of the transfers before finishing, just click on Remove. (You <u>cannot</u> remove transfers from the list by going back to the previous page.)

10) Click on the Finish button to complete the substitution.



To Verify the substitution, click on the Trucks link.

You can see the Annual Fee expiration dates for the truck receiving the substitution.

Note – You can also click on the Reports link at the top right and run the Fee Substitution Report.